

Contact: Laura Riddle – laura_riddle@fanniemae.com

Commercial Real Estate Attorney

JOB INFORMATION

Operate with considerable latitude in consulting, advising, and representing the company on a variety of highly complex legal matters and projects related to corporate law. Provide legal counsel to management on broad issues affecting the company. Ensure that legal documents regarding board meetings and motions, mergers or acquisitions, contracts, or other corporate actions are prepared properly. Confer with executives regarding corporate initiatives, product development, or regulatory concerns to assess legal risks to the company and plan actions to control or minimize those risks. May act as a subject area/technical expert, or key advisor on significant business or product decisions with or without management responsibilities. May manage a specific unit or specialist function. May directly manage in-house counsel, paralegals and legal support staff.

KEY JOB FUNCTIONS

- May plan, guide, and/or oversee the performance of in-house counsel, team members, and/or legal support staff. Provide legal advice and service by combining skill in corporate law with sound business acumen and knowledge of business goals and objectives of the company or assigned business units.
- Engage with assigned business units to meet goals. Pursue details and achieve closure on various matters. Provide excellent client service.
- Use business and legal judgment to balance an appropriate level of risk against the business needs in a particular situation. Operate within the framework of allowable corporate behavior and governance, and legal and regulatory compliance.
- Supervise and actively direct outside counsel.
- Work closely with business clients and outside counsel to ensure adherence to important corporate and regulatory policies.
- Draft templates. Write documents. May draft comment letters. May analyze legislation that impacts the company and assist the company in responding to inquiries from Congress and government agencies.
- Prepare and manage a due diligence budget. Coordinate with internal departments to ensure proper tracking and accounting of legal due diligence expenses.

EDUCATION

- Juris Doctorate Degree or equivalent required

MINIMUM EXPERIENCE

- 8+ years of related experience

SPECIALIZED KNOWLEDGE & SKILLS

- Experience negotiating and closing complex Commercial Real Estate Finance Transactions--Minimum 7-10 years.
- Experience providing coordination and oversight of outside counsel
- Experience working independently in fast-paced environment
- Experience communicating with clients and building trusted advisor relationships
- Experience working in a collaborative legal or business environment

EMPLOYMENT

As a condition of employment with Fannie Mae, any successful job applicant may be required to pass a credit check for positions in some areas of our business.

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